

Directorate of Co-operation
Himachal Pradesh

No. 10-124/90-Coop. (A&L)

Dated: 11-12-2009

DIRECTIVE

The service rules of the employees of the Co-operative Banks and certain other co-operative institutions provide for the constitution of a Selection Committee/ Departmental Promotion Committee for appointment and promotion to various posts such as General Manager, Additional General Manager, Deputy General Manager, Assistant General Manager, etc. either by direct recruitment or by promotion. In most of the cases, the Registrar Co-operative Societies or his nominee happens to be a member of such selection committee/ DPC as per the provisions of the service rules of the societies.

However, it has been observed that whenever meeting of the Selection Committee/ Authority takes place or Departmental Promotion Committee meets for making direct recruitment or promotions, as the case may be, the office of the Registrar is not informed well in advance by the concerned society nor the complete documents making basis or justification for such appointment or promotion are sent for examination. As a result, the office of the Registrar remains ignorant of the procedure being followed and righteousness in making selection of candidates. Sometimes, it leads to serious procedural irregularities and administrative lapses resulting in legal complications and service disputes.

In order to avoid such eventualities, it has been deemed appropriate that whenever a co-operative society, having Registrar or his nominee as one of the member of the selection committee/ DPC, intends to make direct recruitment or convene a DPC meeting for making promotions as per the provisions of the Service Rules of the concerned society, the society shall, invariably, send attested copies of complete documents, papers, certificates, seniority lists, etc., on the basis of which the appointment/ selection/ promotion has been proposed to be made, for examination, to the office of the Registrar or to the concerned nominee, as the case may be, at least 21 clear days prior to the date of holding such meeting.

The Registrar or his nominee shall, thereafter, make such examination of the documents so furnished or make such enquiries as he may deem appropriate in the matter so as to satisfy himself as to the legality and propriety of such appointment or promotion. In case, the Registrar or his nominee is of the opinion that some procedural irregularity has been or is being committed in making selection or appointment or promotion; or there is some mistake or error apparent on the face of record; or selection or appointment or promotion is being made in violation of the settled norms or principles, or in contravention of the provisions of the service rules, or the directions of the court, he shall inform such irregularity or violation or mistake to the society in writing for taking corrective measures.

The Registrar or his nominee shall be at liberty to dissent on the proceedings of the Selection Committee/ DPC if the society concerned fails to take desired corrective measures before the date of meeting under intimation to the

Registrar or his nominee. Where the Registrar or his nominee gives his dissenting note on the proceedings of the Selection Committee/ DPC, the onus for making wrong selections/ appointments/ promotions shall lie on the Board of Directors of the society.

These directions shall come into force from immediate effect.

Sd/-
Registrar Co-operative Societies,
Himachal Pradesh.

Endst. No. 10-124/90-Coop. (A&L)

Dated: 11-12-2009

Copy for information and necessary action to:-

1. The Additional Registrar Co-operative Societies, H.P at Dharamsala, Distt., Kangra, H.P.
2. The Additional Registrar (Administration) Co-operative Societies, H.P., Shimla.
3. The Additional Registrar (Monitoring) Co-operative Societies, H.P., Shimla.
4. The Managing Director, the H.P. State Co-operative Bank Ltd. Shimla.
5. The Managing Director, the Kangra Central Co-operative Bank Ltd. Dharamsala.
6. The Managing Director, the Jogindera Central Co-operative Bank Ltd. Solan.
7. The Managing Director, H.P. State Co-operative Agriculture and Rural Bank Ltd. Shimla.
8. The Managing Director, the H.P. State Co-operative Milk Federation Ltd. Totu, Shimla.
9. The Managing Director, the H.P. State Co-operative Marketing & Consumers Federatiion Ltd., Shimla-4.
10. The Managing Director, the H.P. State Co-operative Apex Weavers Ltd. Kullu.
11. The Managing Director, the H.P. State Co-operative Wool Federation Ltd. Shimla.
12. The Managing Director, the H.P. State Co-operative Housing Federation Ltd. Shimla-9.
13. The Joint Registrar (Credit) Co-operative Societies, H.P. Shimla.
14. The Joint Registrar (Marketing) Co-operative Societies, H.P. Shimla.
15. The Deputy Registrar Co-operative Societies, (Eastern Division) Shimla.
16. The Deputy Registrar Co-operative Societies, (Central Division) Mandi.
17. The Deputy Registrar Co-operative Societies, Dharamsala, Distt. Kangra.
18. The Deputy Registrar (Bank) Co-operative Societies, H.P, Shimla
19. All Assistant Registrar Co-operative Societies working in H.P
20. 15 spare copies.
21. The computer section of this directorate for needful.
22. Guard file.

Sd/-
Registrar Co-operative Societies,
Himachal Pradesh.